

WITHIN THE FRAMEWORK OF THE LAW ON PROTECTION OF PERSONAL DATA NO.6698

APPLICATION FORM TO THE CONTROLLER

GENERAL EXPLANATIONS

In accordance with the right to claim specified in Article 11 of the Law on The Protection Of Personal Data ("KVKK"), personal data subjects ("**Applicant**") will be able to send their applications to us through the following channels in writing.

- With the applicant's personal application,
- Through a notary,
- By using the e-mail address, provided that it is previously registered in our system.

Information on how to send the written applications to us is given below, specific to the written application channels.

Application Method	Application Address	In Application Submission Information to Be Specified
Personal Application (The applicant must come in person with a document proving his / her identity. application)	Taşfen Construction Energy Petrol Mining Industry and Trade Inc. Co. Beytepe District Kanuni Sultan Süleyman Boulevard Officium Beytepe A Blok No:39 Çankaya/Ankara	"Within the scope of the Law on Protection of Personal Data Information Request " will be written on the envelope.
Through notary notification	Taşfen Construction Energy Petrol Mining Industry and Trade Inc. Co. Beytepe District Kanuni Sultan Süleyman Boulevard Officium Beytepe A Blok No:39 Çankaya/Ankara	"Request for Information under the Law on Protection of Personal Data" will be written in the notification envelope.

In addition, after the announcement of the other methods to be determined by the Board on the Communiqué on The Principles and Procedures For The Request To Data Controller ("**Communiqué**"), the Company will announce how the applications will be received through these methods.

Your applications submitted to us will be answered within thirty days from the notification of your request, depending on the nature of the request, in accordance with the 2nd paragraph of Article 13 of the Law on The Protection of Personal Data and the Communiqué. Our responses will be delivered to you in written or electronic media in accordance with the provision of Article 13 of the relevant KVKK.

A. Contact Information of the Applicant:

Name:	
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Surname:	
ID Number:	
Phone Number:	
Fax Number:	
E-mail: <i>(We'll be able to respond to you faster if you specify it.)</i>	
Address: <i>(must be the address of the settlement based on the Communiqué)</i>	

B. Please state your relationship with our Company. *(Such as customer, business partner, employee candidate, former employee, third-party company employee, shareholder)*

<input type="checkbox"/> Customer <input type="checkbox"/> Guest <input type="checkbox"/> Visitor	<input type="checkbox"/> Partner <input type="checkbox"/> Other:
The Unit you are in contact with in our company:..... Subject:	

<input type="checkbox"/> Former Employee <i>Years I Worked:</i> <input type="checkbox"/> Other:	<input type="checkbox"/> I Shared Job Application / Resume <i>Date:</i> <input type="checkbox"/> I am a Third Party Company Employee <i>Please specify the company and position information you work for.</i>
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C. Please indicate your request under the Law On The Protection Of Personal Data in detail:

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D. Please select the method by which you will be notified of our response to your application:

- ☐ I want it sent to my address.
- ☐ I want it sent to my e-mail address.
(If you choose the email method, we'll be able to respond to you faster.)
- ☐ I want to pick it up by hand.
(In case of receipt by proxy, it must have a notarized power of attorney or a certificate of authorization.)

This application form has been prepared to determine your relationship with our Company, if any, to determine your personal data processed by our Company and to respond to your relevant application in a correct and legal time. Our Company reserves the right to request additional documents and information (identity card or driver's license copy etc.) in order to eliminate legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of your personal data. In the event that the information regarding your requests submitted within the scope of the form is not accurate and up-to-date or an unauthorized application is made, our Company does not accept any liability for requests arising from such false information or unauthorized application.

Applicant (Personal Data Subject)

Name-Surname :

Application Date :

Signature :

Appendix: Specify the attachments, if any, as items for the application.